



METROTENT

Metrowalk Commercial Complex, Meralco Ave., Ortigas, Pasig City

Tel. No. (02)217.06.05 | 0917.552.09.81

www.metrotent.net | mcctent@gmail.com | info@metrotent.net

METROTENT'S RATES AND OTHER DETAILS

Dear Sir/Madam:

Greetings!

It is with our great pleasure to inform you that **Metrotent** located in Metrowalk, Ortigas, Pasig City, is finally **OPEN FOR BOOKING**.

I. RATES

a. WHOLE TENT RENTALS

		Capacity
FIRST EIGHT (8) HOURS USAGE OF AIR-CONDITIONED VENUE but not exceeding 12:00 mn	Php 150,000.00 (VAT Exclusive)	1,500 -2,000 pax at the maximum (standing or seminar type);
(plus free 5 hour ingress and 2 hour egress without air-condition) for a total of 15 HOURS USAGE	***Php 168,000.00	800 – 1,000 pax (seated w/ setup)

b. HALF TENT RENTALS - Php 100,000.00 – VAT Exclusive (500 pax)

c. ADDITIONAL RATE PER HOUR (after 8 hours of tent usage) – Php 5,000.00 for each succeeding hours.

***Inclusive of VAT and withholding tax

*** Additional 50% Venue Rental Fee for event exceeding 1:00 am onwards.

Note: All rates are Exclusive of VAT and Inclusive of withholding tax.

II. TERMS OF BOOKING & PAYMENT

a. **Pencil-booking** – Free Pencil-Booking valid for 15 consecutive days.

b. **RESERVATION FEE (RF)** – It is the confirmation for a pencil booked date amounting to 50% of the total venue rental fee which is consumable but non-refundable. Signing of CLIENT AGREEMENT is made upon payment.

c. **50% FULL PAYMENT** – It must be settled a month before the event date.

d. **SECURITY CASH BOND** – It is required from all clients for the safety and security of the tent and its amenities amounting to Twenty Thousand Pesos (Php 20,000.00) which will be refunded upon release of clearance from the management. Payment is made a month before the event together with the Full Payment.

Note:

1. Client must confirm the booking Three (3) months before the event date; otherwise, RESERVATION will be considered void.
2. Metrotent will provide STATEMENT OF ACCOUNT for BUDGET REQUISITION PURPOSES.
3. Please make all checks payable to **BLEMP COMMERCIAL OF THE PHILIPPINES, INC.**

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III. CANCELLATIONS

Metrotent conducts weekly updates for pencil-booked/reserved events. Thus, Metrotent reserves the right to cancel bookings/reservations based on the following:

a. If Metrotent would not receive feedback within 24 hours from the time Metrotent sends a message through phone or email. Since the client is unreachable, Metrotent cannot afford to extend bookings/reservations since there are others who are already willing to pay for the slot.

b. If Client already settled the Reservation fee but fails to pay the 50% Full payment a month before the event.

c. If the Client cancels the event, Client must provide their cancellation request to Metrotent in writing. If cancellation is made on the following:

a. Three (3) months before the event, the initial deposit is non-refundable and shall be forfeited.

b. Within a month prior to the event date, fifty percent (50%) of the remaining full payment will be collected.

c. Any re-scheduled date will require a New Rental Agreement.

d. If cancellation is due to Acts of God, 100% of total rental fee will be refunded to the client.

USAGE

a. Only the tent space, air-condition, and house lights are included in the rental package. There will be no usage of space outside of tent as an activity area unless permitted by the management with the corresponding charges. Chairs, tables, stage and sound systems are not included.

b. If the Client needs additional requirement such as carpets, drapings and other decorations, the amount/cost will be shouldered by the client.

c. Time of 8-hour usage will be formally consumed once the generator starts to function and shall end not exceeding 1:00am.

d. Client must bring in their own generator for additional electric consumption for sounds, lights, LED, etc.

IV. LIST OF ACCREDITED SUPPLIERS

a. SOUNDS AND LIGHTS

b. CATERING

c. STAGING AND TRUSSING

d. BOUNCERS/EVENT MARSHALL

Please feel free to contact us at **(0917.5520.981)** or **(217.0605)** for any questions and/or reservations. We are looking forward to a great partnership with you.

Thank you and more power!

Sincerely yours,

Mr. Alfred D. Dillupac III
Marketing Executive

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METROTENT'S ACCREDITED SUPPLIERS

I. SOUNDS AND LIGHTS

ACCREDITED SUPPLIER	ADDRESS	CONTACT DETAILS / EMAIL ADDRESS
FUSION PRO LIGHTS AND SOUNDS	Blk 25 Lot 25 Carnation Ave., St. Gabriel Heights, Avida, Antipolo City	Tel. Nos.: 697-3302 / 904-5121 09177373319 / 09174953002 Email address: fusionprosounds@yahoo.com
RED DAMIEN STUDIOS	7 Uranus St., Brgy. Bahay Toro, Congressional Subd., Quezon City	Tel. Nos.: 928-1777 / 211-3095 09178061144 / 09209525363 Email address: khen.reddamien@gmail.com
FORSC INK, INC.	54 B.C. Santos Bldg. Kalayaan Ave., Diliman, Quezon City	Tel. Nos.: 925-4104 / 924-2180 09175199854 Email address: pvsforscink@gmail.com
WORLDSTAGE PRODUCTIONS, INC.	8858 P. Victor St., East Cloverleaf, Guadalupe Nuevo, Makati City	Tel. Nos.: 919-0208 09175775989 Email address: kc.managuelod@yahoo.com

II. BOOTH CONTRACTOR

ACCREDITED SUPPLIER	ADDRESS	CONTACT DETAILS / EMAIL ADDRESS
WESTLINES DESIGN TECHNOLOGIES CORP.	Unit 4 2/F Bldg. 2, Magnitude Bldg., No. 186 E. Rodriguez Jr. Ave., Bagumbayan, Quezon City	Tel. Nos.: 477-7019 / 7030 / 7034 09052915157 Email address: scbesas@westlinesdesignph.com sarah.westlines@yahoo.com.ph
CITYNEON PHILIPPINES, INC.	8473 West Service Rd., Km. 14 Bgy. Sun Valley. South Superhighway, Parañaque City	Tel. Nos.: 776-4613 / 776-4616 to 20 loc. 120 09279847898 Email address: marketing@cityneon.com.ph

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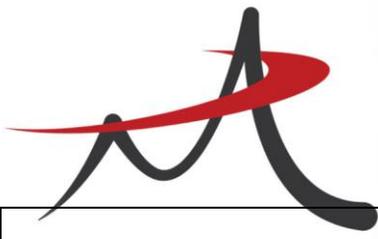
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RUBERT JAMES EXHIBIT MASTERS CORP.	L3B168 Regalado Ave., Casamilan Phase 6, Neopolitan North Fairview, Quezon City	Tel. Nos.: 419-2943 / 417-1059 09178830014 / 09267114398 Email address: rbjexhibitmasters@yahoo.com
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III. ELECTRICAL SERVICES

IN-HOUSE SUPPLIER	ADDRESS	CONTACT DETAILS / EMAIL ADDRESS
ABRR ELECTRICAL SERVICES	Brgy. Sta. Lucia, Pasig City	Mobile Nos.: 09178531862 / 09228711986 Email address: berliza6@gmail.com

IV. CATERING SERVICES

ACCREDITED SUPPLIER	ADDRESS	CONTACT DETAILS / EMAIL ADDRESS
HIZON'S CATERING SERVICES	22 Renowned Lane, Sanville, Quezon City	Tel. Nos.:928-3672 / 925-0107/09175919638 Email add: ana.hizonscatering@yahoo.com
KITCHENCITY INC.	Lot 86 Bagsakan Road, cor. Avocado St., FTI Complex, Taguig City	Tel. Nos.:553-0364 / 553-3315 09188121169 / 09175949984 Email-add:charles.martinez@apolloplus.net
JOSIAH'S CATERING, INC.	34 East Drive, Marikina Heights, Marikina City	Tel. Nos.435.1213-14/4351215/4351218 lea.padre@josiahcatering /09175626554 E-add: gladys.vitaliz@josiahcatering.com
THE POSH CATERER (N.E. JBZ CATERING SERVICES)	40 Aurora Blvd., cor. H. Lozada St. San Juan	Tel. Nos.:726-9384/09175575920 09178298780 theposhcaterer@yahoo.com
ELOQUENTE CATERING SERVICES CO.	#33 Albany St. Brgy. Silangan Cubao QC	Joseph Jerico Sebastian 421-9492 / 09228897152
CVJ FOOD CATERING	#50 Eagle St., New Marikina Subd., Marikina City	646-6410 / 646-8415 / 681-1682 09178805321 E-add: cvjfoodcorp@yahoo.com
ALBERGUS CATERING	16 Capitol Hills Drive, Old Balara, Diliman, Quezon City	Tel. No.:931-3663 reservation@alberguscatering.com

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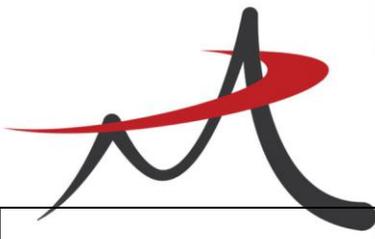
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VS&F FRONTLINE SERVICES, INC.	VS&F Cpd, Winston corner Fortune St., East Fairview, Quezon City	461-6182 / 937-1037 09175811676 / 09209697903 / 09087852444 laynomercy_vsf@yahoo.com
TAMAYO'S CATERING	Plaza San Luis Complex, Gen. Luna cor. Real Sts. Intramuros, Manila	536-8895 09328563770 / 09165887508 darlene.cueto@tamayos.com.ph
TJIOE THE CATERER	594 Quirino Avenue, Tambo, Paranaque City	Edwin Tan 0918-9030-446/851-0226 / 854-6600 edwin@tjioethecaterer.com
CHEF'S QUARTER	Mark Mallari - Roving Manager mark.cqgroup@yahoo.com chefsquarter.cateringservices@gmail.com	0906-503-0131
KUSINA NI KAMBAL FOOD & CATERING CORPORATION	#17 W. Paz Cor. Marcos St., Sta. Elena, Marikina City	646-4071 / 369-8046 / 369-8946 09189022957
M CATERING & FINE FOODS	Ann Refuerzo-Marketing and PR Manager #58 12th St. New Manila, QC	650-1939/705-1407 0916-6328-942 Arefuerzo.mcatering@gmail.com

V. BOUNCERS/MARSHALLS

ACCREDITED SUPPLIER	ADDRESS	CONTACT DETAILS / EMAIL ADDRESS
RENEGADE	181 Pila Street Camalig Meycauayan Bulacan	Michael Samson 0936-721-8724
R.O.M. and Rizal Bouncer Association, Inc.	#9 INT. 72 B.A. Cruz Brgy. Sta Ana Taytay, Rizal	Tel. Nos.: 565-7708 0927-5734-708 richmont73@yahoo.com

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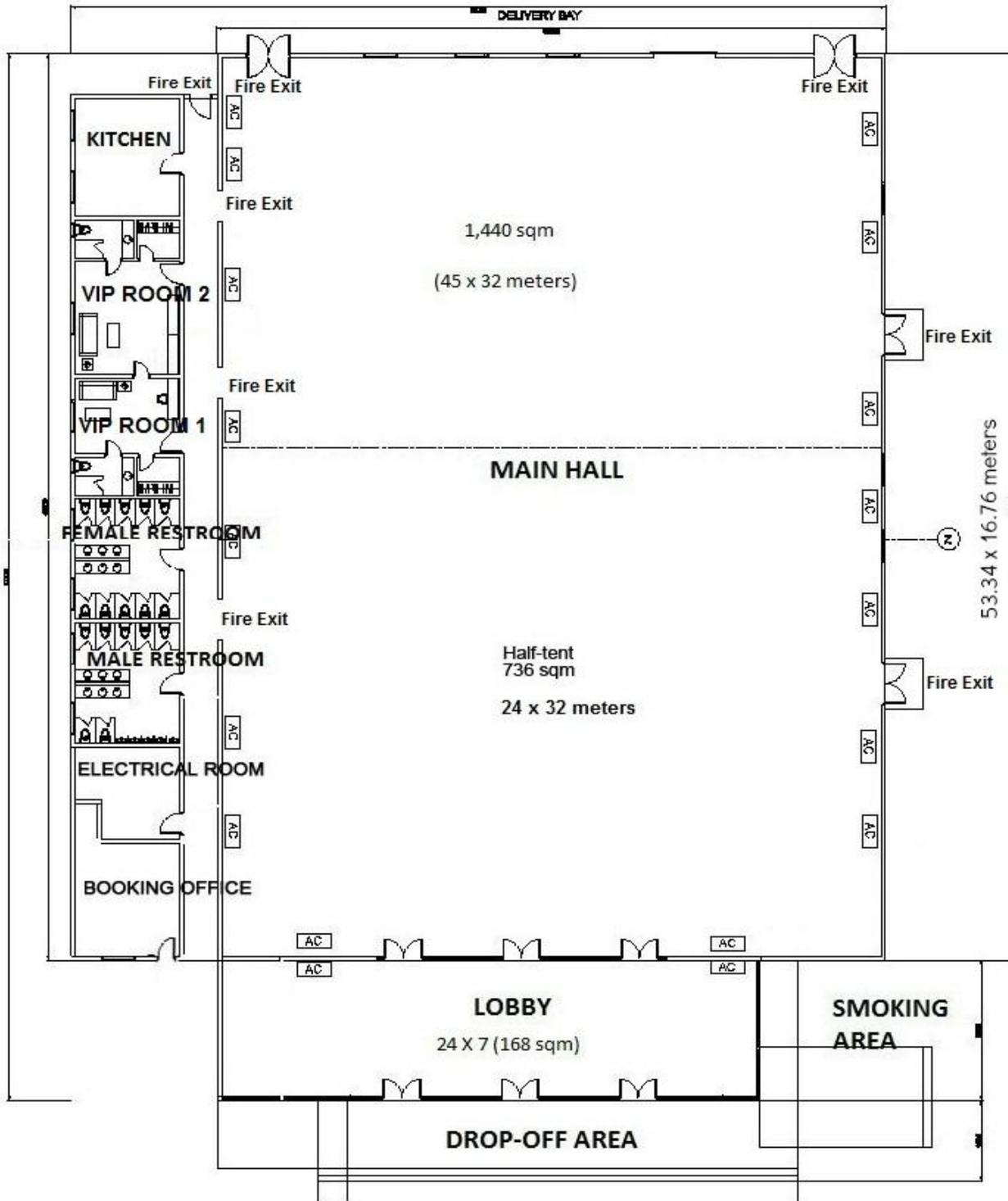


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